

## EDUCATION: QUALIFYING EDUCATION CRITERIA

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### Qualifying and Continuing Education Criteria

Basic/qualifying and continuing education shall meet the minimum requirements of the Appraisers Qualification Board (AQB) and California laws and regulations.

#### A. Recognized Education Providers

1. All qualifying and continuing education courses must be offered by institutions or providers approved by the AQB and BREA.
2. Approved providers include accredited colleges and universities, professional appraisal organizations, and other institutions that meet AQB standards and/or BREA requirements.
3. For courses not accredited by BREA, the applicant must submit a petition for equivalency credit, along with the applicable fee.
4. Instructors may receive up to half of their CE credits for teaching real estate appraisal courses.

To request such credit, the instructor must submit written verification from the department dean or other appropriate school official that includes the following:

- Name of School
- Name of Course
- Bureau approval number and date(s) the course was taught
- Course outline or other description detailing the specific topics covered
- Date and original signature of the department dean or other appropriate school official signed under penalty of perjury

If a course is not preapproved by the Bureau, the instructor must submit a Petition for Equivalency credit (REA 3005) with petition fee.

#### B. Course Evaluation and Approval

1. New courses offered by providers must undergo an evaluation process to ensure compliance with AQB guidelines and BREA requirements.
2. Providers must submit detailed course syllabi, instructor qualifications, and instructional materials for review by BREA.

3. Courses should include advanced appraisal concepts, regulatory updates, ethics, and specialty appraisal areas.

**C. Proof of Coursework Completion**

1. Applicants must submit official transcripts or certificates of completion to BREA for all qualifying education and continuing education courses.
2. Documents must include course titles, hours completed, education provider information, and dates of completion.
3. It is the responsibility of the licensee to maintain records of their completed coursework and examination results.
4. BREA reserves the right to audit licensees' records and request verification of continuing education at any time.

**D. College Education Criteria**

Any of the following educational pathways should fulfill the college level education requirements for the Certified Residential license:

1. A bachelor's degree in any field of study from an accredited college or university.
2. An associate's degree in a related field of study related to business, finance, accounting, economics, or real estate.
3. Completion of 30 semester hours of college-level courses that cover each of the following specific topic areas and hours:
  - a. English Composition (3 semester hours)
  - b. Microeconomics (3 semester hours)
  - c. Macroeconomics (3 semester hours)
  - d. Finance (3 semester hours)
  - e. Algebra, Geometry, or higher mathematics (3 semester hours)
  - f. Statistics (3 semester hours)
  - g. Computer Science (3 semester hours)
  - h. Business or Real Estate Law (3 semester hours)

- i. Two elective courses in any of the topics listed above or in accounting, geography, agricultural economics, business management, or real estate (3 semester-hours each).
4. Completion of 30 semester hours of College Level Examination Program (CLEP) examinations in each of the following subject matter areas:
  - a. College Algebra (3 semester hours)
  - b. College Composition (6 semester hours)
  - c. College Composition Modular (3 semester hours)
  - d. College Mathematics (6 semester hours)
  - e. Principles of Macroeconomics (3 semester hours)
  - f. Principles of Microeconomics (3 semester hours)
  - g. Introductory Business Law (3 semester hours)
  - h. Information Systems (3 semester hours)
5. Any combination of 3 and 4 above pathways that ensure coverage of all topics and hours identified in 3.3.
6. Holding a Licensed Residential credential for a minimum of five years with no record of disciplinary action within the five years immediately preceding the date of application for a Certified Residential license.
7. Transcripts from institutions outside the U.S. require evaluation by a credentialing service to verify equivalency with U.S. degrees. Applicants must submit official credential evaluations for both educational degree verification and specific courses.